



AGENDA

BOARD OF DIRECTORS MEETING
 Wednesday, June 26, 2019 – 2pm
 West Center Auditorium

Directors: Charles Sieck (President), Lynne Chalmers (Vice President), Sandra Thornton (Secretary), Carol Crothers (Treasurer), Donna Coon (Assistant Secretary), Tom Sadowski (Assistant Treasurer), Suzan Curtin, Christine Gallegos, Denise Nichols, Gail Vanderhoof, Don Weaver, Mike Zelenak, Kent Blumenthal (non-voting)

	Agenda Topic	Member	Exhibit	Action	Time
1	Call to Order / Quorum	Sieck			2:00
2	Adopt Agenda	Sieck			2:02
3	Consent Calendar	Sieck			2:05
	A. Minutes: Board of Directors May 22nd Meeting		x	x	
	B. May Financial Statement		x	x	
6	President Report	Sieck			2:10
7	CEO Report	Blumenthal			2:12
8	Committee Reports				2:15
	A. Planning & Evaluation	Coon			
	Pickleball Complex Contract Approval		x	x	
	B. Fiscal Affairs	Crothers			2:45
	Approval of Financial Consultant Engagement		x	x	
	Providing FAC requested information		x	x	
	C. Audit	Vanderhoof			3:00
	D. Board Affairs	Curtain			3:05
	Minor CPM Changes to be consistent with bylaws		x	x	
	E. Investments Committee	Sadowski	X	X	3:10
	F. Bylaws Ad Hoc	Curtain			3:15
	G. Survey / Facility Access Ad Hoc	Thornton			3:20
9	Board Project Status Reports				
	A. Solar Gain Status	Blumenthal			3:20
10	New Business	Sieck			
	GVR Foundation Pickleball Grant Agreement approval		x	x	3:25
	Approval to release the 2018 IRS Form 990 on web site		x	x	3:30
	Ad Hoc Committee on tracking room utilization		x	x	3:35
	Elimination of Confidentiality Agreement		x	x	3:45
	Approval of Code of Conduct revision		x	x	3:50
11	GVR Foundation Report	Counter			3:55
12	Member Comments (limit to 2 minutes each)				
13	Adjournment				4:00

Members and guests are expected to show respect and common courtesy and refrain from using offensive language and behavior. The Board may recess or adjourn into Executive Session to consider legal or personnel issues, if necessary.



A regular meeting of the GREEN VALLEY RECREATION, INC. BOARD OF DIRECTORS held Wednesday, May 22, 2019 at West Center, the President being in the chair and the Secretary being present.

Directors Present: Charles Sieck (President), Sandra Thornton (Secretary), Carol Crothers (Treasurer), Donna Coon (Assistant Secretary), Suzan Curtin, Christine Gallegos, Gail Vanderhoof, Don Weaver, Mike Zelenak, Kent Blumenthal (non-voting)

Directors Present Electronically: Lynne Chalmers (Vice President), Tom Sadowski (Assistant Treasurer), Denise Nichols

Staff: Cheryl Moose (CFO), Jen Morningstar (Director of Administrative Services), David Jund (Facilities Director), Kris Zubicki (Interim Recreation Director), David Webster (Accounting Supervisor), Miles Waterbury (Communications Specialist), Karen Miars (Administrative Assistant), Payton Snider (System Administrator)

Visitors: 29 (includes additional staff)

1. Call to Order / Establish Quorum

President Sieck called the meeting to order at 2:02pm MST.
Roll call by Secretary Thornton; Quorum established.

2. Adopt Agenda

MOTION: Weaver / Seconded. Adopt Agenda as presented.
Passed: unanimous

3. Consent Calendar

MOTION: Vanderhoof / Seconded. Adopt Consent Calendar as presented.
Passed: unanimous

4. President Report

Good afternoon. Welcome to our May meeting of the GVR Board of Directors. There is a lot going on with our committees as you will see. This has been a particularly challenging month since the Board meeting was moved up a week. However, I commend the chairmen, the committee members, and the staff for pulling this off.

The biggest project and the highest priority is the construction of a new pickleball complex. The request of bids went out on Thursday, May 9th and the bids are to be returned no later than May 29th. On Friday, May 10th the content of the request of bid was disclosed to the Board. The baseline configuration for bids was 16 courts. The most recent cost estimates provided to the Board for 16 courts exceeded the \$1.25M limit the Board had authorized. On Monday, May 13th, I requested that the baseline configuration be changed to 12 courts for which the most recent cost estimates provided to the Board would meet the \$1.25M limit. That has not happened. Consequently we are at risk of not meeting the \$1.25M cost constraint. Discussion of the Board and the 2019 workplan led us to believe the pickleball complex would be completed by year end 2019, in time for next year's busy season. The completion date in the request of bids was mid-February. This was also a great disappointment to

many of us on the Board. However, it is not conceivable to change the completion date without significant delays and risks of suppliers dropping out of the competition. Later in the meeting I will make a motion to add an alternative for 12 courts to the requested bids. This should not introduce any delays in the process. I am disappointed that the Board has to take this action.

The grant agreement with the Foundation for the restrooms at the new pickleball complex has been through our independent legal review and he has recommended removing 2 words from the grant agreement. I have no doubt that we will be able to get these changes made and approved by the next board meeting.

5. **CEO Report**

Good afternoon fellow GVR members, Board, and staff. The CEO report covers GVR-related activities since our last Board meeting on April 24. Later on the agenda, I will provide status reports on three Board projects, including Member Concierge Kiosks; Pickleball Center-phase I; and MedAvail-Spot/Rx dispensaries. Can you give me a number of how many people were on that spreadsheet for SB 1094, just a number, I am using 165 until you tell me different.

▪ **Arizona Senate Bill 1094**

Thank you and congratulations to all of GVR and the 191 GVR members who acted in support of passage of SB 1094, and to our Arizona District 2 Representatives Rosanna Gabaldon and Daniel Hernandez, and Arizona Senator Andrea Delassandro for their support of the bill. Gov. Ducey signed the bill into law on May 7. Technically, the bill takes effect 90 days after sine nidi.

▪ **Connecting Technology**

As you are acutely aware, technology is rapidly changing and it is difficult for any organization to keep ahead of the curve. Over the last few years, many GVR meeting spaces have been upgraded and the connection capabilities may be different at each room throughout our campus. We realize it is unreasonable for GVR to insist that visiting lecturers, instructors or even Board members provide the correct equipment necessary to connect their equipment to a projector at a GVR facility.

In an effort to be customer service friendly and efficient, I instructed staff to determine the different connection needs campus wide and prepare "technology kits" with essential connectors and cables for each GVR meeting space location. Pricing and details will be prepared and proposed with 2020 budget.

▪ **May 23 System-Wide Power Outage**

Tomorrow, May 23, there will be a major power outage which will affect our telephone system and computer operations. All of our Centers will be open and our custodians and center operation assistants will be available, though the Administrative Offices and customer service desks at our Centers will be closed. Staff will use the opportunity for an in-service, interdepartmental interaction day.

▪ **Memorial Day, May 27**

All of our Centers are open on Memorial Day with regular operating hours. The Administrative offices and staffed Center customer service desks will be closed.

- **Live KGVY Interview on Friday, May 31 @ 11:30am**
I have been invited to be interviewed live on KGVY radio on Friday, May 31 at 11:30 AM about all things GVR. This should be fun! Try to tune in!
- **Interviews for Director of Recreation Services**
Later this week I will begin conducting interviews for the full-time position of Director of Recreation Services. I would be remiss if I did not acknowledge the fine work provided by Ms. Kris Zubicki who has served as our Interim Director of Recreation Services since February.
- **New Scribe for Board Committees**
A new part-time meeting scribe has been hired to assist Board Committees in recording meeting minutes. Her tentative start date is June 3. I thank Tom Demma for his good work as our part-time scribe last year. Tom was recently promoted to the assistant project manager position within the Facilities Department.
- **Index of Legal Opinions**
Over the summer, I will prepare an index of GVR Legal Opinions obtained since 2014 when I first joined GVR as CEO. Once indexed, the Legal Opinions will be posted on the Board's secure website, with a link to each legal opinion.
- **Spreadsheet of GVR Financial-related Reports**
I reported at yesterday's Fiscal Affairs Committee meeting that staff was preparing a spreadsheet of all GVR financial-related reports. Over the past two years, the number of financial-related reports that staff has been asked to prepare on a monthly, quarterly and/or annual basis by the Fiscal Affairs Committee, Investment Committee, and to a lesser extent the Planning & Evaluation Committee has grown to more than 30 different reports. These reports often take much time to prepare. As I reported yesterday, I am considering having to make an adjustment within the current budget personnel line to accommodate a financial analyst position to help us keep up with the various reports and Board and Committee expectations. The spreadsheet will be provided to the Board and affected committees by next month's board meeting.
- **Board Workshop on Budget Development & Accrual Accounting**
Staff is still anxious to provide a Board Workshop on budget development and accrual accounting, and we hope that this can be accomplished this summer. This year's Board of Directors has already received training and orientation in several areas, including GVR History, Reserve Study, Staff Operations, Governing Documents, Director Duties & Responsibilities, Legal Issues, and Meeting Protocols.
- **GVR Concierge Kiosks**
Installation of the GVR Concierge Kiosks have been completed in six of our major Centers. There is a total of 81 unique member users, and 193 total uses, not counting staff. This is a good sign that once a member tries out the kiosk, they will tend to use it more often. So far, the highest amount of usage is at Las Campanas with 80; the lowest amount of usage is at East Center with 10.

GVR Concierge Kiosks - Locations and Total Counts:

Name	Count
DH	38
CH	42
LC	80
CR	11
EC	10
WC	12
Members	193
Unique	81
Employees	39

Note: employees excluded from location and unique counts

▪ **Status of GVR Pickleball Center-Phase I Project & Invitation to Bid to Contractors**

As you are aware, the Pickleball Advisory Group, staff and WSM Architects have worked to secure required County permits, complete the design of the GVR Pickleball Center and issue Invitation to Bid documents to prequalified contractors.

The Invitation to Bid documents were issued May 09, 2019, with Bids requested to be received on Wednesday, May 29, 2019. GVR and WSM developed a select list of five pre-qualified Contractors to bid the project. It is anticipated that after review of the bids, the Pickleball Advisory Group Award Recommendation to the Board may be made in early June, following legal review of the contract and other internal procedures required by GVR prior to the issuance of a Letter of Intent to the successful contractor.

We have requested schedule input from the bidders which will allow for a more accurate project schedule development. The Invitation to Bid requests pricing for the construction of sixteen (16) courts. This follows the direction established from the GVR Board in January 2019, addresses constructability issues and from the project budget perspective provides the most scope possible at this time.

▪ **MedAvail/SpotRx Status Report**

- All 3 SpotRx kiosks, one each in the lobbies of East Center, Canoa Hills Center, and Canoa Ranch Center are installed and operational.
- The kiosks are currently being loaded with OTC and demo items.
- The Canoa Ranch lobby is currently closed to members for floor cleaning until Saturday, 5/25. However, SpotRx technicians are onsite performing final updates and loading the kiosk.
- Over the next few weeks, SpotRx representatives will be onsite to engage members, provide demonstrations and to answer questions.
- Protocol has been set for the SpotRx representatives to engage members only as they are approached to provide information about the SpotRx service and kiosks.
- SpotRx has scheduled some Lunch and Learn sessions at each of the 3 kiosk sites over the coming months.

- Currently, this is a soft opening as some software updating and loading of the machines is underway.
- A grand opening celebration/ribbon cutting, in conjunction with the Green Valley/Sahuarita Chamber of Commerce is scheduled for June 13 at Canoa Hills from 11:00am – 2:00pm.

6. Committee Reports

A. Planning & Evaluation – Director Coon reported.

B. Fiscal Affairs – Director Crothers reported.

1. MR&R Reserve Funding and Funds Reimbursement

MOTION: Crothers / Seconded. Update the Corporate Policy Manual (CPM) regarding the MR&R Reserve Fund. In Section V – Fiscal / Accounting of the CPM, Subsection 2 – Reserve Policy, E. MR&R Reserve Fund, delete 3. Funding Source: and replace with the following:

**CORPORATE POLICY MANUAL
SECTION V – FISCAL/ACCOUNTING
SUBSECTION 2. RESERVE POLICY**

E. Maintenance, Repair & Replacement Reserve Fund

~~**3. Funding Source: Each fiscal month, GVR shall pay 1/12 of the annual Reserve Contribution as determined by the Annual Reserve Study for the current fiscal year from operations to this reserve. Withdrawals are repaid by future Reserve Contributions.**~~

3. Funding Source and Reimbursement Policy:

- a) **Funding Source: Annually, GVR shall transfer the full year’s annual Reserve Contribution as determined by the Annual Reserve Study for the current fiscal year from operations to this reserve within 30 days of the end of the dues collection period (normally Jan. 31, so the full MR&R funding should be transferred by the end of February).**
- b) **Reimbursement Policy: Quarterly (or monthly if necessary), after review by the Fiscal Affairs Committee (FAC) and approval of the Board, the MR&R Reserve Fund will reimburse the operating cash account the full project cost of completed MR&R projects. Evidence of required reimbursement will include a brief description of the project, timeframe of projected replacement, actual project completion date, forecasted cost and actual cost. If actual cost is substantially different from forecasted cost a detailed justification will be provided.**

Note: In 2019, the remaining MR&R contribution will be made to the MR&R within 7 days of this motion being passed.

Passed: unanimous

2. Funding of External Financial Expertise

MOTION: Crothers / Seconded. GVR Board authorize spending up to \$50,000, taken out of Initiatives Fund, to hire an outside firm experienced in nonprofit accounting to conduct a full review of our accounting approach and reporting methodology in order to make recommendations for clearer accounting and reporting with the following schedule:

1. The Fiscal Affairs Committee (FAC) will conduct a search for appropriate firms and make a recommendation to the Board by the June Board meeting.
 2. The Board will hire the approved firm who will conduct the assessment and make recommendations back to the FAC by Aug 15, 2019.
 3. The FAC and the firm will review the findings with the administration and the FAC will prepare a report to the Board showing the results of the assessment and any recommendations by Sept 15, 2019.
 4. The outside firm must be given full access to the accounting systems and receive the support and cooperation of GVR staff.
- Passed: 7 yes / 5 no (Coon, Gallegos, Nichols, Weaver, Zelenak)

C. Audit – Director Vanderhoof reported.

D. Board Affairs – Director Curtin reported.

1. Legal Reviews

MOTION: Curtin / Seconded. GVR Board of Directors adopt a policy with regards to the use of legal counsel and amend the Corporate Policy Manual as follows:

**CORPORATE POLICY MANUAL
SECTION VI – BOARD / BOARD COMMITTEES
SUBSECTION 3. BOARD MEETINGS**

D. Use of Legal Counsel

1. The President or Vice-President ~~or Chief Executive Officer~~ shall make initial contact with GVR’s legal counsel *on all Board and Board committee matters when needed*. Committee chairs needing a legal opinion shall provide the question(s) *to the President or Vice-President ~~or Chief Executive Officer~~*, and shall not contact the attorney directly.
2. GVR ~~Board~~ contracts, Bylaw changes and all similar documents shall be submitted to legal counsel for review and comment prior to approval by the Board.
3. *The President may assign the Chief Executive Officer to make contact with GVR’s legal counsel, as needed.*
4. *The Chief Executive Officer shall make the initial legal contact, when needed, on GVR operational matters.*

Passed: 10 yes / 2 no (Coon, Zelenak)

2. Vaping Rules

MOTION: Curtin / Seconded. GVR Board of Directors adopt a policy with regards to the use of electronic cigarettes (vaping), and add the following language to the Corporate Policy Manual:

**CORPORATE POLICY MANUAL
SECTION IV – FACILITY USE
SUBSECTION 2. SPECIAL FACILITY USAGE**

L. Vaping-Free Zone at GVR Facilities

1. GVR prohibits vaping in all non-smoking areas, including enclosed areas and areas within 20 feet of all entrances and windows.

Vaping is prohibited in all indoor facility areas, pool areas and in all GVR vehicles.

2. Vaping will be allowed in designated outdoor areas and wherever smoking is allowed.

Passed: unanimous

E. Nominations & Elections – Director Gallegos reported.

F. Bylaws Ad Hoc – Director Curtin reported.

G. Survey / Facility Access Ad Hoc – Director Thornton reported.

H. Policy Governance Ad Hoc – Director Chalmers reported.

7. Board Project Status Reports

A. Member Concierge Kiosks – GVR CEO Blumenthal reported.

B. Solar Gain Status Update – President Sieck gave the report.

C. Pickleball Center Update – Blumenthal reported.

1. Modification of RFP

MOTION: Sieck / Seconded. GVR Board of Directors will direct WSM to add one (1) more additional alternative to the request for bids: remove four (4) courts for a total of 12 courts.

Passed: unanimous

D. MedAvail / SpotRx Update – Blumenthal gave the update.

8. New Business

A. Endorsement of Audit Committee

MOTION: Weaver / Seconded. GVR Board of Directors authorize the Audit Committee to proceed with prospective selected audit firms to hire for the 2020 Audit.

MOTION TO TABLE: Crothers / Seconded. Table until next Board meeting.

Passed: 10 yes / 2 no (Weaver, Zelenak)

9. Member Comments: 0

10. Adjournment

MOTION: Sadowski / Seconded. Adjourn meeting at 3:38pm MST.

Passed: unanimous

Sandra Thornton
Secretary

Date

Karen Miars
Administrative Assistant

Date



GREEN VALLEY RECREATION, INC. CONSOLIDATED FINANCIAL STATEMENTS

The accompanying pages are the Financial Reports for May 31, 2019. The four statements are:

Statement of Financial Position.

This is also known as a Balance Sheet or the Statement of Net Assets.

Statement of Activities

Also known as an Income and Expense statement. This report shows the types of Income, the categories of expense and the unrealized Investment Market changes for the year to date. The bottom line in this report is the net for all the reserve accounts maintained by GVR.

Statement of Changes in Net Assets

This report displays the financial activity of the four reserves that make up the Net Assets of Green Valley Recreation. These reserves are:

Unrestricted - These net assets include the Fixed Assets (land, buildings and equipment), undesignated current assets less the current liabilities and deferred revenue items.

Emergency - Designated by the Board of Directors, this reserve is held to provide liquidity when needed for operational emergencies.

Maint - Repair - Replacement - designated by the Board of Directors, this reserve is the accumulation of assets in support of the Reserve Study which is mandated for Common Interest Realty Associations like Green Valley Recreation. Annual amounts are budgeted and transferred into this reserve for the purposes of the name of this reserve.

Initiatives - This reserve is designated by the Board of Directors to help with the funding for new programs that evolve from member interests and demands. Innovation in programming enables GVR to respond to member expectations.

Investment Portfolios

This report displays the market values of investments at the beginning of the year, the dollar amounts of changes that occurred from January 1st to the date of the financial statements. The unrealized gain or loss on market value changes is shown on a separate line to result in the market value of investments as of the reporting month end. The investments related to each of the Reserves (Unrestricted and Designated) are included in separate columns.

Green Valley Recreation, Inc.
Statement of Financial Position

As of Date: May 31, 2019 and Dec 31, 2018



	May 31, 2019	Dec 31, 2018
	Total	Total
ASSETS		
Current Assets		
Cash/Cash Equivalents	2,019,050	1,099,888
Accounts Receivable	277,386	97,020
Prepaid Expenses	101,670	207,872
Investments	13,083,243	10,995,715
Total Current Assets	15,481,350	12,400,495
Fixed Assets		
Contributed Fixed Assets	17,593,785	17,593,785
Purchased fixed Assets	19,927,345	19,354,268
Sub-Total	37,521,130	36,948,053
Less - Accumulated Depreciation	(20,981,137)	(20,315,542)
Net Fixed Assets	16,539,993	16,632,511
Total Assets	32,021,342	29,033,006
LIABILITIES		
Current Liabilities		
Accounts Payable	168,361	342,959
Deferred Dues & Fees	3,838,876	1,106,509
Deferred Programs	63,383	260,046
Total Current Liabilities	4,070,620	1,709,514
TOTAL NET ASSETS	27,950,722	27,323,492
NET ASSETS		
Temporarily Restricted:		
Board Designated:		
Emergency	767,832	804,646
Maint - Repair - Replacement	5,875,924	5,881,453
Initiatives	2,300,319	1,996,087
Sub-Total	8,944,074	8,682,185
Unrestricted Net Assets	18,379,418	18,641,307
Net change Year-to-Date	627,230	-
Unrestricted Net Assets	19,006,649	18,641,307
TOTAL NET ASSETS	27,950,722	27,323,492



GREEN VALLEY RECREATION, INC.

**Green Valley Recreation, Inc.
Statement of Activities**

**YTD Period: 5 month period ending May 31, 2019
FY Budget Period: 1/1/2019 - 12/31/2019**

	PRIOR YEAR COMPARISON				BUDGET COMPARISON				Fiscal Year Budget	Remaining FY Budget	
	2018 YTD Actual	2019 YTD Actual	Year to Year Variance	%	Year-to-Date Actual	Year-to-Date Budget	Year-to-Date Variance	%			
Revenue											
1	Member Dues	2,762,677	2,798,166	35,489	1%	2,798,166	2,792,229	5,937	0%	6,701,349	3,903,183
2	Life Care, Transfer, Tenant & Add'l Card Fe	418,510	421,129	2,619	1%	421,129	313,600	107,529	34%	752,640	331,511
3	Capital Revenue	1,233,126	1,051,888	(181,238)	(15%)	1,051,888	1,122,146	(70,258)	(6%)	2,693,151	1,641,263
4	Programs	255,798	170,518	(85,280)	(33%)	170,518	177,917	(7,399)	(4%)	427,000	256,482
5	Instructional	240,299	259,564	19,265	8%	259,564	179,771	79,794	44%	431,450	171,886
6	Recreational Revenue	496,097	430,083	(66,014)	(13%)	430,083	357,688	72,395	20%	858,450	428,367
7	Investment Income	122,799	167,222	44,423	36%	167,222	122,917	44,305	36%	295,000	127,778
8	Advertising Income	32,486	41,321	8,835	27%	41,321	31,250	10,071	24%	75,000	33,679
9	Communication	19,882	14,643	(5,239)	(26%)	14,643	23,750	(9,107)	(62%)	57,000	42,357
10	Communications Revenue	52,368	55,964	3,596	7%	55,964	55,000	964	2%	132,000	(55,964)
11	Other Income	15,216	18,521	3,305	22%	18,521	8,542	9,979	117%	20,500	1,979
12	Facility Rent	11,669	50,132	38,463	330%	50,132	9,583	40,549	423%	23,000	(27,132)
13	Marketing Events	0	0	0		0	1,250	(1,250)	(100%)	3,000	3,000
14	Other Revenue	26,885	68,653	41,768	155%	68,653	19,375	49,278	254%	46,500	(22,153)
	Total Revenue	5,112,462	4,993,104	(119,358)	(2%)	4,993,104	4,782,954	210,150	4%	11,479,090	6,485,986
Expenses											
15	Major Projects-Repair & Maintenance	160,792	374,610	(213,818)	(133%)	374,610	98,845	(275,764)	(279%)	240,829	(133,781)
16	Facility Maintenance	97,858	65,423	32,435	33%	65,423	201,445	136,022	68%	483,468	418,045
17	Fees & Assessments	5,672	9,667	(3,995)	(70%)	9,667	14,417	4,749	33%	34,600	24,933
18	Utilities	440,287	409,136	31,152	7%	409,136	313,235	(95,900)	(31%)	751,765	342,630
19	Depreciation	583,586	665,596	(82,010)	(14%)	665,596	545,462	(120,134)	(22%)	1,309,109	643,513
20	Furniture & Equipment	102,322	135,587	(33,265)	(33%)	135,587	96,240	(39,347)	(41%)	230,975	95,388
21	Vehicles	23,192	33,542	(10,350)	(45%)	33,542	33,585	43	0%	80,604	47,062
22	Facilities & Equipment	1,413,709	1,693,560	(279,851)	(20%)	1,693,560	1,303,229	(390,331)	(30%)	3,131,350	1,437,790
23	Wages, Benefits, Payroll Expenses	1,938,422	1,927,322	11,100	1%	1,927,322	2,085,013	157,691	8%	5,004,031	3,076,709
24	Conferences & Training	18,195	21,832	(3,637)	(20%)	21,832	24,167	2,335	10%	58,000	36,168
25	Perso	1,956,617	1,949,153	7,464	0%	1,949,153	2,109,180	160,026	8%	5,062,031	3,112,878
26	Food & Catering	20,176	16,278	3,898	19%	16,278	21,500	5,222	24%	51,600	35,322
27	Recreation Contracts	391,312	371,446	19,866	5%	371,446	291,971	(79,474)	(27%)	700,731	329,285
28	Bank & Credit Card Fees	58,771	69,436	(10,665)	(18%)	69,436	41,667	(27,769)	(67%)	100,000	30,564
29	Progra	470,259	457,160	13,099	3%	457,160	355,138	(102,022)	(29%)	852,331	395,171
30	Communications	41,292	40,853	439	1%	40,853	42,700	1,847	4%	102,480	61,627
31	Printing	31,182	28,040	3,142	10%	28,040	39,905	11,865	30%	81,853	53,813
32	Advertising	3,734	0	3,734	100%	0	6,250	6,250	100%	15,000	15,000
33	Communications	76,208	68,892	7,316	10%	68,892	88,855	19,963	22%	199,333	130,441
34	Supplies	146,829	123,751	23,078	16%	123,751	185,801	62,051	33%	445,923	322,172
35	Postage	7,550	8,172	(622)	(8%)	8,172	15,517	7,344	47%	37,240	29,088
36	Dues & Subscriptions	5,473	5,200	273	5%	5,200	2,729	(2,471)	(91%)	6,550	1,350
37	Travel & Entertainment	907	2,091	(1,184)	(131%)	2,091	9,750	7,659	79%	23,400	21,309
38	Other Operating Expense	17,750	13,131	4,619	26%	13,131	25,898	12,766	49%	80,154	67,023
39	Opera	178,509	152,345	26,164	15%	152,345	239,695	87,349	36%	593,267	440,922
40	Information Technology	8,465	38,544	(30,079)	(355%)	38,544	57,313	18,769	33%	137,550	99,006
41	Repair & Maint Network		864	(864)	(100%)	864	1,500	636	42%		(864)
42	Professional Fees	118,257	124,056	(5,799)	0%	124,056	121,417	(2,639)	(2%)	305,900	181,844
43	Commercial Insurance	81,726	104,268	(22,542)	(28%)	104,268	89,583	(14,685)	(16%)	215,000	(104,268)
44	Taxes	54	0	54	100%	0	6,125	6,125	100%	14,700	14,700
45	Provision for Bad Debt	13,375	10,000	3,375	25%	10,000	10,000	0	0%	24,000	14,000
46	Corporate Expenses	221,877	277,731	(55,854)	(25%)	277,731	285,938	8,206	3%	697,150	419,419
	Expenses	4,317,179	4,598,842	(281,663)	(7%)	4,598,842	4,382,034	(433,616)	(10%)	10,535,462	5,936,620
47	Gross surplus(Rev-Exp)	795,283	394,262	(401,021)		394,262	400,920	(6,658)		943,628	549,366
48	Unrealized Gain/Loss on Investment	(178,914)	232,969	411,883		232,969	6,000			(18,000)	(250,969)
49	Net from Operations	616,369	627,230	10,861		627,230	406,920			925,628	298,398

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Statement of Activities Current Year - January to May 31, 2019

	Year-to-Date Actual	Year-to-Date Budget	Year-to-Date Variance	Fiscal Year Budget	Remaining FY Budget
Revenue					
Member Dues	2,798,166	2,792,229	5,937	6,701,349	3,903,183
Life Care, Transfer, Tenant & Add'l Card Fees	421,129	313,600	107,529	752,640	331,511
Capital Revenue	1,051,888	1,122,146	(70,258)	2,693,151	1,641,263
Programs	170,518	177,917	(7,398)	427,000	256,482
Instructional	259,564	179,771	79,794	431,450	171,886
Recreation Income	430,083	357,688	72,395	858,450	428,367
Advertising Income	41,321	31,250	10,071	75,000	33,679
Communication	14,643	23,750	(9,107)	57,000	42,357
Communication Income	55,964	55,000	964	132,000	76,036
Investment Income	167,222	122,917	44,305	295,000	127,778
Other Income	18,521	8,542	9,979	20,500	1,979
Facility Rent	50,132	9,583	40,549	23,000	(27,132)
Marketing Events	-	1,250	(1,250)	3,000	3,000
Other Income	68,653	19,375	49,278	46,500	(22,153)
Total Revenue	4,993,104	4,782,954	210,150	11,479,090	6,485,986
Expenses					
Major Projects-Repair & Maintenance	374,610	98,845	(275,764)	240,829	(133,781)
Facility Maintenance	65,423	201,445	136,022	483,468	418,045
Fees & Assessments	9,667	14,417	4,749	34,600	24,933
Utilities	409,136	313,235	(95,900)	751,765	342,630
Depreciation	665,596	545,462	(120,134)	1,309,109	643,513
Furniture & Equipment	135,587	96,240	(39,347)	230,975	95,388
Vehicles	33,542	33,585	43	80,604	47,062
Facilities & Equipment	1,693,560	1,303,229	(390,331)	3,131,350	1,437,790
Wages, Benefits, Payroll Expenses	1,927,322	2,085,013	157,691	5,004,031	3,076,709
Conferences & Training	21,832	24,167	2,335	58,000	36,168
Personnel	1,949,153	2,109,180	160,026	5,062,031	3,112,878
Food & Catering	16,278	21,500	5,222	51,600	35,322
Recreation Contracts	371,446	291,971	(79,474)	700,731	329,285
Bank & Credit Card Fees	69,436	41,667	(27,769)	100,000	30,564
Program	457,160	355,138	(102,022)	852,331	395,171
Communications	40,853	42,700	1,847	102,480	61,627
Printing	28,040	39,905	11,865	81,853	53,813
Advertising	-	6,250	6,250	15,000	15,000
Communications	68,892	88,855	19,963	199,333	130,441
Supplies	123,751	185,801	62,051	445,923	322,172
Postage	8,172	15,517	7,344	37,240	29,068
Dues & Subscriptions	5,200	2,729	(2,471)	6,550	1,350
Travel & Entertainment	2,091	9,750	7,659	23,400	21,309
Other Operating Expense	13,131	25,898	12,766	80,154	67,023
Operations	152,345	239,695	87,349	593,267	440,922
Information Technology	39,407	57,313	18,769	137,550	98,143
Professional Fees	124,056	121,417	(2,639)	305,900	181,844
Commercial Insurance	104,268	89,583	(14,685)	215,000	110,732
Taxes	-	6,125	6,125	14,700	14,700
Provision for Bad Debt	10,000	10,000	-	24,000	14,000
Corporate Expenses	277,731	284,438	7,570	697,150	419,419
Expenses	4,598,842	4,380,534	(217,445)	10,535,462	5,936,620
Net surplus (Deficit)	394,262	402,420	(7,295)	943,628	549,366
Unrealized Gain/Loss on Investment	232,969	(7,500)	240,469	(18,000)	250,969
Net change in Net Assets-GVR	627,230	394,920	233,174	925,628	298,398

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GREEN VALLEY RECREATION, INC.

**GREEN VALLEY RECREATION, INC.
STATEMENT OF CHANGES IN NET ASSETS**

As of Date: May 31, 2019 and Dec 31, 2018

	Totals	Unrestricted		Emergency Reserve Fund	Maint - Repair - Replacement Reserve Fund	Initiatives Reserve Fund
		Unrestricted	Fixed Assets			
Net change in net assets-GVR	\$ 627,230	627,230				
Transfers between unrestricted and reserves:						
Reserve Study Allocation	0	(402,635)		-	402,635	
Principal Transfers	0	(104,809)			(286,855)	391,664
	0					
Depreciation	0	665,596	(665,596)			
Purchase of Fixed Assets	0	(573,077)	573,077			
Withdrawals	0	562,214		(84,540)	(329,705)	(147,969)
Allocations of Net Change components:						
Investment income	0	(90,480)		5,117	62,001	23,362
Investment Expenses	0	3,563		(3,255)	(213)	(95)
Unrealized Gains (Losses) on Market	0	(229,741)		45,864	146,608	37,270
Repairs and replacements	0	-				
Net change to May 31, 2019	627,230	457,861	(92,519)	(36,814)	(5,529)	304,232
NET ASSETS, Dec 31, 2018	27,323,492	2,008,795	16,632,511	804,646	5,881,453	1,996,087
Net Assets as at May 31, 2019	\$27,950,722	2,466,656	16,539,993	767,832	5,875,924	2,300,319



Green Valley Recreation, Inc.
Investment Portfolios
Changes and Market Values
Beginning of Year and Current Month End

	Totals	Unrestricted	Emergency Reserve Fund	Maint - Repair - Replace Reserve Fund	Initiatives Reserve Fund
Balance Dec 31, 2018 (at Market)	\$ 10,995,715	2,313,529	804,646	5,881,453	1,996,087
Changes since January 1, 2017:					
Principal additions	4,860,083	4,065,784	-	402,635	391,664
Investment income	116,542	26,062	5,117	62,001	23,362
Withdrawals	(3,118,502)	(2,269,433)	(84,540)	(616,560)	(147,969)
Investment Expenses	(3,563)	-	(3,255)	(213)	(95)
Net Change for 5 Months	1,854,560	1,822,413	(82,677)	(152,138)	266,962
Balance before Market Change at May 31, 2019	12,850,275	4,135,942	721,968	5,729,316	2,263,049
5 month Change in Unrealized Gain (Loss)	232,969	3,227	45,864	146,608	37,270
Balance at May 31, 2019 (at Market)	\$ 13,083,243	4,139,169	767,832	5,875,924	2,300,319



EXHIBIT

Phase I – GVR Pickleball Center Construction Agreement Highlights

Board of Directors Meeting
June 26, 2019

Overview

A contract using AIA Form AIA Form A105-2017 was prepared for construction of Phase I of a GVR Pickleball Center. The contract's Terms of Agreement were reviewed by an attorney expert in construction contracts and GVR's insurance broker, and are consistent with GVR Board-approved policies, specifically:

- Board Resolution calling for development of a 24-court pickleball center (February 24, 2015).
- Board authorization to purchase property for a 24-court pickleball center (February 27, 2018).
- Board funding resolution to construct a pickleball center with a minimum of 8-courts not to exceed \$1.25M (January 29, 2019).

Highlights

1. Bids were received from all five prequalified contractors who received an "Invitation to Bid" on May 9, 2019.
 - *Division II Construction Company* is the General Contractor; Renner is the pickleball court construction subcontractor
2. Commencement of the work within five (5) days following GVR's written Notice to Proceed.
3. 8-pickleball courts (Phase I)
4. Contract Sum: \$1,196,971.00
5. Substantial Completion: by January 15, 2020.
6. Option to Construct Additional Pickleball Courts (beyond 8 courts) with Non-GVR Funds: Pursuant to bid alternates, additional funds beyond the above Contract Sum may be raised by third-parties and held in escrow for the construction of additional pickleball courts beyond eight (8) courts. Additional funds for more courts must be available by September 1, 2019. Any escrowed funds not used to construct additional courts will be returned to the third-parties that raised the funds.

7. Insurance: The Contractor shall maintain the following types of insurance:
 - Commercial General Liability
 - Automobile Liability
 - Workers' Compensation
 - Builder's Risk Insurance
8. WSM Architects: WSM Architects will provide administration of the Contract as described in the Contract Documents:
 - The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.
 - The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.
 - Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.
9. Groundbreaking Ceremony tentatively scheduled for Monday, July 15, 2019.

Recommendation

Approve the Construction Agreement between GVR and Division II Construction Company, as presented.

Motion to Hire a 3rd Party Financial Expert

Background:

The Board directed the FAC to conduct a search for a 3rd party expert to help resolve questions that members of the FAC had with respect to clarity of financial statements and reports generated by the GVR accounting function.

As Chair of the FAC, I appointed a three-person sub-committee to identify accounting firms with experience in working for nonprofit organizations and select a qualified candidate to recommend to the Board to engage for this work.

With the help and support of the full FAC, the sub-committee developed a Request for Information (RFI) and searched for suitable candidates who would receive it. Six candidates were identified and sent the RFI.

Five candidates were accounting firms and the 6th was the U of A School of Accountancy. Four firms were in Tucson and 1 was based in Phoenix.

- Two firms declined to respond on the grounds that that the timeline was too tight and/or they were unable to provide resources to meet the projected time frame for completion.
-
- UofA declined on the basis that it was "not a good fit" for them.
-
- Three firms have responded with a proposal. (one from Phoenix and two from Tucson).

After a careful review of the 3 proposals and clarifying with some candidates on the phone, the sub-committee and the full FAC have unanimously selected RCM. RCM is a medium size accounting firm in Tucson. One of the principles will be leading the effort. They have considerable experience with nonprofits. All board members have been given their proposal and engagement letter. The expected cost of the engagement is \$4,000 to \$5,500 plus expenses assuming the information required is readily available.

Motion:

Therefore, I move that the GVR Board of Directors approve the recommended candidate, RCM, direct the FAC to proceed with the engagement, authorize President Sieck to sign the engagement letter and limit the total engagement to no more than \$10K.

CPM Changes/Updates – BOD Meeting, June 26, 2019

Addition of CRCF per the Bylaws.

Section II.

B. Guest Policy (updated 8/29/2017) 1. Guest privileges are intended for temporary visitors of a Regular Member, Assigned Member, Tenant, **CRCF or** Life Care User of GVR and who live outside a twenty (20) mile radius of established GVR Boundaries.

Delete “~~but need not be Directors~~” per the Bylaws.

Section VI. Subsection 4.

B. Committees of The Board of Directors (updated May 22, 2018) 1. Standing Committee Chairpersons shall be Directors, appointed by the Board President. Ad Hoc and Special Committee Chairpersons shall be appointed by the President. ~~but need not be Directors~~. All Chairpersons must be approved by the Board.

Replace Section V, Subsection 2, E with the BOD-approved replacement of 3.

~~3. Funding Source: Each fiscal month, GVR shall pay 1/12 of the annual Reserve Contribution as determined by the Annual Reserve Study for the current fiscal year from operations to this reserve. Withdrawals are repaid by future Reserve Contributions.~~

3. Funding Source and Reimbursement Policy

a. Funding Source: Annually, GVR shall transfer the full year’s annual Reserve Contribution as determined by the Annual Reserve Study for the current fiscal year from operations to this reserve within 30 days of the end of the dues collection period (normally Jan 31, so the full MR&R funding should be transferred by the end of February.)

b. Reimbursement Policy: Quarterly (or monthly if necessary), after review by the FAC and approval of the board, the MR&R Reserve Fund will reimburse the operating cash account the full project cost of completed MR&R projects. Evidence of required reimbursement will include a brief description of the project, timeframe of projected replacement, actual project completion date, forecasted cost and actual cost. If actual cost is substantially different from forecasted cost a detailed justification will be provided.

Note: In 2019 the remaining MR&R contribution will be made to the MR&R within 7 days of this motion being passed

Switch 4 & 5 in SECTION VI; Subsection 3; B.4 & 5:

~~4. The Board will use the following small board protocol during Board meetings:~~

~~5. Board meetings shall be held at least quarterly, at a place and time determined by the Board.~~

4. Board meetings shall be held at least quarterly, at a place and time determined by the Board.

5. The Board will use the following small board protocol during Board meetings:

SECTION VI, Subsection 1, G.2. – combine c & d.

~~c) Initiate the formal performance appraisal process, typically 2-3 months prior to the date of the Annual Meeting of the Board of Directors. This time period allows~~

~~d) Completion of the appraisal process, format review and action by the Board and meeting with the CEO.~~

c) Initiate the formal performance appraisal process, typically 2-3 months prior to the date of the Annual Meeting of the Board of Directors. This time period allows completion of the appraisal process, format review and action by the Board and meeting with the CEO.

Whereas the Investment Committee previously requested (in April to the GVR CEO), that staff provide responses to questions regarding the Operational accounts, and that this information is required to determine whether or not we might improve on our processes in managing our operational cash.

Now, therefore, let it be resolved, that the CEO provide this requested information no later than July 5th, 2019, so that the Investment Committee may review this data prior to and during its upcoming Investment Committee meeting.



**GRANT AGREEMENT
BY AND BETWEEN
GVR FOUNDATION (GVRF)
AND
GREEN VALLEY RECREATION, INC. (GVR)**

June 21, 2019

Charles Sieck, President, Board of Directors
Green Valley Recreation, Inc.
1070 S Calle de las Casitas
Green Valley, AZ 85614

Re: Grant Award

Dear President Sieck:

On behalf of GVR Foundation (herein called "GVRF"), I am pleased to inform you that, in response to your grant request dated May 8, 2019 ("Request"), the board of directors of GVRF has approved a grant of up to \$100,000.00 to Green Valley Recreation, Inc. ("Grantee") for improved access to Pickleball play through construction of restroom facilities at the new Pickleball Complex ("Grant").

The Grant will be payable in accordance with the budget provided and as funds are available as soon as GVRF receives from you or another authorized officer of Green Valley Recreation, Inc. in writing a grant acceptance, in the form I have attached to this letter, accepting the terms of the Grant, which are outlined below.

The Grantee agrees that:

1. The Grant will be used only for the project described in the Request, which project furthers charitable, scientific, educational, or other specified purposes that are described in Section 170(c)(2)(B) of the United States Internal Revenue Code (herein called "Code") of 1986, as amended.
2. GVRF will commence a fundraising campaign for the project upon receipt of the grant acceptance letter associated with this agreement, not to exceed a period of two (2) years without further approval by GVRF Board of Directors.
3. The Grant funds, as well as income earned from any investment of the Grant funds, will be maintained in a separate fund dedicated for charitable, scientific, educational or other specified purposes that are described in the Code.

4. The Grant funds, as well as income earned from any investment of the Grant funds, will not be expended for any other project without GVRF's prior written approval.

5. The Grant funds will be expended in accordance with the budget included in the Request. If any part of the Grant is not expended or committed for the project as described in the Request, the Grantee agrees to immediately notify GVRF, whereupon GVRF may cancel the Grant. In the event the Grant is cancelled, the Grantee agrees to immediately return the full amount of any unexpended Grant funds to GVRF and provide an accounting as to the use of any expended funds. If, upon cancellation of the Grant, the GVRF Board determines that any such use of expended funds by the Grantee is inconsistent with or does not further charitable, scientific, educational, or other specified purposes described in the Code, the Grantee shall immediately refund such expended amounts to GVRF.

6. If the project is completed in phases as discussed in the attached budget, and GVRF funds have been expended to the Grantee for initial phases, that part of the Grant will be considered completed. The Grantee shall submit a written report to the board of directors of GVRF no later than 90 days after the final expenditure of the Grant funds. If the Grant funds are expended over a period of time that exceeds one year, the Grantee shall furnish interim reports no later than 90 days after the close of each year during which Grant funds are outstanding, in addition to furnishing the report due no later than 90 days after the final expenditure of the Grant funds. These reports should substantially contain: (a) an analysis of the success of the project and a description of how it was carried out; and (b) copies of any press releases or articles related to the Grant.

7. GVRF may monitor the progress of the project financed by the Grant (including making site visits), discuss the project, its implementation, and finances with representatives of the Grantee, and review records and other material, including financial records, connected with the project on regular business days.

8. The Grantee will allow public access to any facility funded in whole or in part by the Grant consistent with Grantee's public access usage policy.

9. Under no circumstances may Grant funds be used to support or oppose any candidate for public office (at any level of government) or for partisan electioneering activities.

10. Grant funds may not be used for activities aimed at influencing legislation (lobbying), except as might be necessary and appropriate to influence legislation that relates specifically to the project for which the Grant funds have been awarded. Any such lobbying activities must be reported to GVRF, including the exact amounts spent on such lobbying activities, details of the relevant legislation and how it relates to the funded project, and any other details as may be requested by GVRF.

11. Green Valley Recreation, Inc. (herein called "GVR") shall hold harmless, defend and indemnify GVRF from any and all claims, actions, suits, charges and judgments whatsoever that arise out of GVR's performance or nonperformance of the services or subject matter called for in this agreement.

12. GVRF shall hold harmless, defend and indemnify GVR from any and all claims, actions, suits, charges and judgments whatsoever that arise out of GVRF's performance or nonperformance of the services or subject matter called for in this agreement.

If the Grantee agrees to and accepts the terms of this Grant as described in this letter, please send a written acceptance in the form attached to this letter, to

President
GVR Foundation
PO Box 1553
Green Valley, AZ 85622

This letter, together with the application, budget and written acceptance, shall constitute the full understanding between the parties and shall be governed by the laws of the State of Arizona.

On behalf of GVRF, may I extend every good wish for the success of this project.

Sincerely yours,

A handwritten signature in blue ink that reads "Jim Counter". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Jim Counter
President, GVR Foundation



**GRANT ACCEPTANCE LETTER
FROM GREEN VALLEY RECREATION, INC.
TO
GVR FOUNDATION**

June 26, 2019

Jim Counter, President
GVR Foundation
PO Box 1553
Green Valley, AZ 85622

Re: Acceptance of Grant Award

Dear President Counter:

As an authorized officer of Green Valley Recreation, Inc. (GVR) Board of Directors, I am writing in response to your Grant Agreement letter dated June 21, 2019, which is included as an attachment to this letter. The Grant Agreement letter advised of the Foundation's decision to make a grant in the amount of up to \$100,000.00 to "partially cover the construction costs for public, handicap accessible restrooms" for the pickleball complex, as stated in GVR's Request for Funding dated May 8, 2019.

By this letter, on behalf of GVR Board of Directors, I hereby accept the terms as set forth in the GVR Foundation's Grant Agreement.

_____(Signature)
Charles Sieck, President, Board of Directors
Green Valley Recreation, Inc.
1070 S Calle de las Casitas
Green Valley, AZ 85614

There have been several instances where someone needs a conference room, none are available, but, upon checking, conference rooms are sitting empty. This appears to be due to the way conference rooms are being scheduled. It is the staff's responsibility to scheduled conference rooms according to the policies established by this Board. However, the manor in which this occurring may not be optimal.

The first step in correcting any problem is to understand what is going on. However, the Board, it's committees, or the membership can not determine if a room is available without contacting staff which has proven to be problematic.

To address this concern, I move that;

Ad Hoc Committee to the Board be created to;

1. Recommend changes to improve visibility of conference room availability
2. Recommend metrics for monitoring conference room utilization

This committee will report these recommendations at the August 28th meeting of the Board.

President Sieck will chair this Ad Hoc Committee.

Several of the Directors have questioned the need for confidentiality agreement.

I provided the confidentiality agreement that GVR directors are required to sign to legal counsel.

The response was;

1. Outside of GVR, he was unaware any examples where a nonprofit/tax exempt organization required its directors to sign a binding confidentiality agreement.
2. The confidentiality agreement is poorly worded and cannot be enforced.

Motion:

I move that the requirement that directors sign a confidentiality agreement be eliminated and existing copies of the confidentiality agreement be purged from GVR's records.



Board of Directors Code of Conduct

The Board of Directors of Green Valley Recreation (GVR) commits itself and its Directors to practicing ethical, businesslike, and lawful conduct, and exercising proper and appropriate authority and decorum. Directors shall abide by the following:

1. Directors must at all times act in the best interests of the GVR membership as a whole. Directors shall not put the interests of themselves or any individual member, GVR club, staff, or other individual or entity ahead of the interests of the GVR membership.
2. Directors shall conduct themselves in a courteous, professional, and businesslike manner at all meetings, whether interacting with each other or GVR members and staff.
3. Directors must avoid taking any action that creates a conflict of interest or the appearance of a conflict of interest with respect to any actual or proposed decision by the Board. A conflict of interest is defined as any financial interest of a director or of a related person that would reasonably be expected to influence the director's judgment with respect to a particular decision. Related persons include any spouse, parent, grandparent, sibling, child, or grandchild of a director, or that of a spouse of a director, and any other person with whom the director shares a home.
 - 3.1 Directors shall not accept any gift or personal benefit or any promise thereof that may compromise or give the appearance of compromising their impartiality or judgment.
 - 3.2 When the Board is to decide upon an issue about which a Director has an actual, perceived, or potential conflict of interest, that Director shall disclose the nature and extent of the conflicting interest in writing to the Board President and recuse herself or himself, without comment, from any Board discussion or vote regarding the issue.
4. Directors shall be properly prepared for Board/Committee meetings.
5. Directors shall not attempt to exercise individual authority over GVR or its members or staff.
 - 5.1 When interacting with the CEO, GVR Staff, the public, press, or any other entity, Directors must acknowledge the lack of authority vested in each individual Director and may not take any action that has not been explicitly authorized by the Board.
 - 5.2 Directors shall not interfere with the duties of any GVR contractor or staff member. Any Director who has a concern regarding a GVR staff member or contractor shall communicate the concern directly to the Board President, who shall forward it to the CEO.
 - 5.3 Directors shall support the legitimacy and authority of all Board decisions, regardless of their own personal positions on the matter.
6. Directors shall respect the confidentiality of matters discussed in executive sessions of the Board and confidential communications with legal counsel. Confidential information shall not be disclosed without prior authorization from the Board.

I agree to adhere to this Board Code of Conduct.

Name

Date

Green Valley Recreation, Inc.

P.O. Box 586
(844) 693-2116

Green Valley, AZ 85622 (520) 625-3440